

5<sup>th</sup> October 2017

Dear Parents & Carers,

Like many schools, there are occasions when we have issues surrounding traffic and parking during pick-up and drop off times.

We are delighted that so many parents and carers are considerate towards each other, both as pedestrians and behind the wheel, to ensure all our children travel safely to and from school.

Unfortunately, there are times when this is not the case, and so we are writing to remind you of our pick up and drop off systems and to explain the impact this has on the school when things don't run to plan. There have been a number of incidents over the years which have resulted in us taking advice from the police. After recent discussions with our PCSO and local police, they have asked us to issue this polite reminder to everyone that they must behave politely and respectfully towards each other at all times whilst on school property.

Points to note:

- We are in a unique situation at Lindow. Unlike most other schools, our car park is accessible and available for parents and carers to use.
- We are happy to continue to allow parking on our car park, if all who use it do so with consideration and respect for others, and follow the Parking Policy below. We would not want to see a situation where this policy needs to be reviewed.

### **Parking Policy:**

- All drivers should exercise due care and attention when manoeuvring in the car park.
- Please park in marked bays only. The only exception to this are the three bays immediately in front of the school, which are reserved for taxi drop-off and disabled parking.
- Parking or stopping in the yellow boxes, in the thoroughfare or in front of the grass behind the taxi drop-off spaces is strictly not allowed.
- At times, spaces will be blocked off to allow coaches to pick up or drop off children; please do not use these spaces when the cones are in place.
- It is not appropriate to double park or block in any other vehicle and therefore prevent anyone from being able to leave the car park. The only exception to this is in an emergency.
- Please be considerate to our neighbours; do not park in a way that blocks any driveways or access to properties anywhere on Upcast Lane, Green Villa Park and surrounding roads.

- It is not advisable to park on Upcast Lane itself during the school day. The lane is too narrow and may mean that emergency vehicles cannot access the school and neighbouring properties.
- Please arrive in plenty of time if you do need to park. If you need to be away quickly, remember that the turning circle and lane will inevitably be busy at pick-up and drop off so allow time for this.

If we all follow this policy, we can maintain a safe and peaceful start and end to the school day. Persistent failure to do so may mean that additional action will have to be taken by either the school or the Police.

When incidents occur around parking, inevitably, the school is asked to get involved, either by the parties concerned, witnesses or the Police. This is extremely time consuming, as it involves undertaking investigations, meetings, communications, letters and emails to try to resolve the situation. This is especially disruptive for the Senior Leadership Team, our Governors and our support staff. The impact of issues such as these is enormous and takes us all away from our core duties of providing an excellent teaching and learning experience for all our children. We are sure you will all agree that it is clearly a hugely inappropriate use of time and very frustrating when we have to deal with such events.

We understand that the car park and the local roads are busy and congested at times but, with consideration, patience and respect for others, we should all be able to work together to avoid these unnecessary and unpleasant occurrences in the future.

Many thanks for your cooperation.

Yours sincerely,

Lindow Community Primary School Governing Body